

## Program Course of Study:

### **Caregiver Training:**

**Three Levels of care:** *Supervisory care,  
Personal care, Directed care*

**Clock hours:** 62 hours

**Credential to be awarded:** *Certificate of Completion*

## Curriculum:

### **Supervisory Care:**

*Clock hours:* 20 hours

*Course Description:* In this course the students will learn general supervision, including daily awareness of resident functioning, mobility and continuing needs. Promoting residents dignity, independence, self-determination, privacy, choice, resident rights and ethics. To develop menu planning and daily activities.

### **Personal Care:**

*Clock hours:* 30 hours

*Course Description:* In this course the students will learn how assist with activities of daily living such as: bathing dressing, grooming, transferring and toileting. Students will learn how to take vital signs, conducting fire drills, infection control and administering medications, charting and documenting.

### **Directed Care:**

*Clock hours:* 12 hours

*Course Description:* Students will become familiar to demonstrate specific skills and knowledge on Alzheimer's diseases and related dementias. Students can communicate with residents who are unable to direct self-care and managing difficult behaviors. To develop and provide social, recreational and rehabilitative activities.

**Program Course of Study:**

**Manager Training**

**Prerequisites:** *Caregiver Training Certificate*

**Clock hours:** 8 hours

**Credential to be awarded:** *Certificate of Completion*

**Curriculum**

**Manager Training**

*Clock Hours:* 8 hours

*Course Description:* Students will have the opportunity to apply their skills by acting as a manager of an assisted living facility under direct supervision. Student will learn how to develop resident plans, business practices such as budgeting, marketing, record keeping and regulatory compliance. To overview of the laws and regulations governing assisted living facilities and learn how to develop policies and procedures.